

Distance Education Handbook For Faculty & Students

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Grace Mission University achieved accredited status with TRACS (Transnational Association of Christian Colleges and Schools), and ATS (Association of Theological Schools)

Grace Mission University

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I. INTRODUCTION

A. Goals of Distance Education

The mission of Grace Mission University's distance education program is to provide quality instruction through electronic technologies to enable students to attain their educational goals. The university seeks to offer its students technological support that is continually evaluated and changed in order to offer its students a means to a better education.

1. To provide students around the world an opportunity for proper theological training which could not be accessible otherwise.
2. To provide the best technological means to enhance student learning by providing distance students with such opportunities as developing faculty/student relationships, getting feedback on work completed, and opportunities to associate with fellow students.
3. To develop and maintain up-to-date technological resources to further enhance student learning. Regular evaluation of technological resources will be conducted to review current resources, and administration will seek to make necessary changes as they see fit.
4. To provide students with relevant and useful online resources that can be accessed via the Internet and the university's website.

B. Resources and Procedures

Currently, the primary means of educational delivery is via audio-video recordings on Populi website. Lectures are recorded and uploaded on the Populi online education system. The audio-video lectures can be accessed online anywhere internet available. Relevant materials and course materials are also uploaded with the recordings. The audio-video recordings are available to students in a week, normally in 48 hours, after the lectures are given in campus.

Distance education students are currently required to watch weekly lectures and write a one-page summary report on the content of the lecture with questions and discussion topics. The summary report must be uploaded on the assignment folder at Populi site. Students are also required to take same exams with the on-campus students. Exams are proctored by an approved proctor before the exam at the beginning of the semester. GMU uses a proctor report form.

Students are required to submit all works for the course on time, usually within a week of the course schedule. Afterwards, the instructor grades the student's work, and feedback is given for the work completed in the course. Students and instructors are encouraged to frequently communicate and to exchange their opinions as much as they need via Populi Discussions (Forum), e-mail, or social media such as Facebook, Kakaotalk, and GMU home page at www.gm.edu.

II. SYSTEM AND SERVICE

A. Service & Development

1. Grace Mission University will seek to provide students with an updated course management system through the use of Populi (<http://gm.populiweb.com>)
 - a. Provide audio-video recordings per course simultaneously with on-campus lectures
 - b. Provide a place, such as “Discussions” site for assignment submission and feedback
 - c. Promote student social interactions
 - d. Develop more intimate relationships with instructors
 - e. Train and assist instructors and students on the use of Populi systems.
2. Develop and provide online resources that are accessible to distance education students as well as resident students. The main web page is www.gm.edu.
 - a. Library access
 - b. Online databases
 - c. Online research resources
 - d. Useful and relevant websites
3. Assess the community life needs of distance education students by administering a Classroom Community Scale assessment.
4. Develop faculty involvement in the life of student body
 - a. Through the use of Populi
 - b. Online chat sessions and discussions(forums)
 - c. Email communications
 - d. Online conference meetings
 - e. New student orientation and introductions by student dean and members of student government

B. Resources

1. Audio & Video Recording System
 - Grace Mission University utilizes Zoom recording service to record live lectures, pre-recorded lectures and translated lectures and events.
 - 35 Zoom online accounts configured for the courses each term
 - Use the link in Populi under Conference section of each course
2. Lecture Videos Streaming
 - Lecture videos are stored and streamed from off-campus server.
 - To access, use the link in Populi under Lessons section of each course
 - Professional media engineer performs enhancing, editing, rendering and/or adding subtitle. Media files are compressed to enhance online delivery.
 - Media is uploaded to an off-campus media server for streaming. Students can access the media links in Populi LMS under corresponding course section. Media is backed up on internal media servers for long term storage.

3. SMS & LMS (Online, off-campus)
 - gm.populiweb.com to access Grace Mission University log-in page
 - Populi Platform is used to manage SMS (School Management System) and LMS (Learning Management System)
4. Library
 - Physical on-campus library with in-person librarian service
 - Online book search in Populi LMS under Library tab
5. School Web Page
 - www.gm.edu is the school's main website.
 - 5 languages available: English, Spanish, Chinese, Indonesian & Portuguese
 - You can find additional information on the school web site.
6. School Email Account
 - Google Workspace for Education is used.
 - Staff, Faculty and Students can request and use the school provided email account while enrolled in a program

C. Audio & Video Recording System

- Grace Mission University utilizes Zoom recording service to record live lectures, pre-recorded lectures and translated lectures and events.
- Professional media engineer performs enhancing, editing, rendering and/or adding subtitle. Media files are compressed to enhance online delivery.
- Media is uploaded to online off-campus media server for streaming. Students can access the media links in Populi LMS under corresponding course section.
- Media is backed up on internal media servers on-campus for long term storage.

D. Populi Online Learning Site– Grace Mission University Home

<https://gm.populiweb.com/internal/common/home.php>

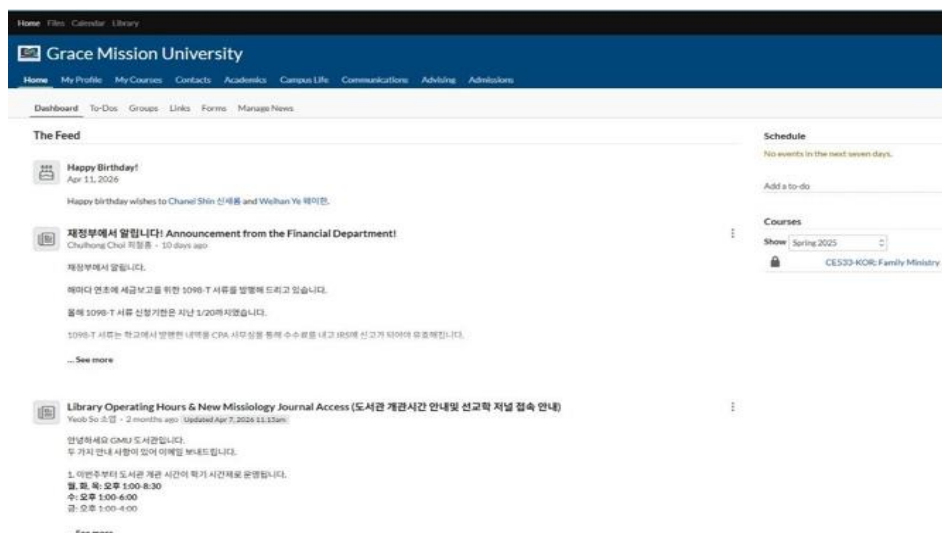
E. Populi Learning System Features

GMU uses Populi system for distance education because of various effective functions of it. Populi course management system is implemented to assist in the facilitation of course objectives and assignments. Populi is utilized to provide lecture notes and recordings, assignment submission and feedback, and discussions(forums) for class discussions and instruction. Audio-video recordings are uploaded per course in their respective course sites. Students can access these recordings at their convenience with course password. Assignments will also be submitted via Populi per course sites. Students will upload assignments and instructors will provide feedback through the same means.

Populi is also used to promote student social interaction as well as student/faculty relationships through discussion sessions and course faculty office hours. Discussion sessions may be conducted per instructor's request. Students can then log on and join discussion chat sessions to ask questions and comment on work.

Instructors and students will need to be trained and assisted to use Populi course management systems by the technology person. Populi system provides the following functions.

- 1) Class Management by each instructor
- 2) Include the assignment and class materials
- 3) Prepare the instructor and Operator manuals
- 4) Giving tests and quizzes
- 5) Scheduling the Instructor workshop



III. GUIDANCE FOR DISTANCE EDUCATION STUDENTS

Grace Mission University offers distance education students the same quality of study as offered to its regularly attending on-campus students. GMU's high quality standards apply to both the distance student and the on-campus student throughout their learning experience. Furthermore, GMU expects and requires that the distance learning student observe GMU's distance learning policies, practices, directions, and all related regulations.

A. Service & Development

GMU utilizes the *Populi Campus and Course Management System*, as it offers students an opportunity for a quality learning experience. Populi is a cloud-based school management solution that provides GMU the tools and functionalities to manage administrative operations and routines for the campus and its students. In addition, Populi's course management system provides, both faculty and students, a useful distance learning platform. Each student will communicate, attend classes, and manage their student academic progress through their GMU assigned *Student Profile* within the on-line *Populi Campus and Course Management System*.

1. Grace Mission University will seek to provide students with an updated on-line course management system through the usage of *Populi*. The student may access their *Student Populi Profile* and current classes in two ways: - at (<https://gm.populiweb.com/>) or through their download and use of the *Populi App*, [available through the Google and Apple online Apps Stores]. Through the on-line *Populi Campus & Course Management System*, GMU can:
 - a. Provide audio-video course recordings simultaneously with on-campus lectures
 - b. Provide video conferencing for real-time lectures
 - c. Provide places on Populi —*Discussion forum, Chatroom, Bulletin Boards & File Upload Portals*- for the purpose of assignment submission and feedback
 - d. Provide online *self-service Course Registration* directly through each student's *Populi Profile*
 - e. Provide students with a 24/7 access to their unique *Populi Student Profiles*, current GMU courses, financial and academic records, and inter-school communications.
 - f. Provide students with a way to basically monitor their academic progress through their individual *Populi Student Profile – Grades, GPA, Download of Unofficial Transcript, Current Course Information, etc.*
 - g. Provide students with access to their *student financial record* directly through their *Populi Student Profile - Tuition, Fees, Payments, Financial Aid, and other Financial Transactions with GMU*
 - h. Provide students with a way to review their academic history with GMU's degree requirements
 - i. Provide students with a group communication feature through "*Course Bulletin Boards*" or "*Special Groups*" features
 - j. Provide course-specific and lesson centric external study: *Links, Videos, Podcasts, Audio Files, PDFs, Articles, Encyclopedias, Directories, Forums, etc.*

- k. Promote student social interactions
- l. Develop more intimate relationships with instructors
- m. Promote academic, student services and financial aid support
- n. Train and assist instructors and students on the use of the *Populi System* through videos, individual or group orientations, digital resources, and online knowledge base – <https://support.populiweb.com/hc/en-us>
- 2. Develop and provide online resources that are accessible to distance education students as well as resident students. The main web page is www.gm.edu
 - a. Library access
 - b. Online databases
 - c. Online research resources
 - d. Useful and relevant websites
- 3. Assess the community life needs of distance education students by administering a Classroom Community Scale assessment.
- 4. Develop faculty involvement in the life of the student body through:
 - The Populi Course & Learning Management System & Companion Educational Technology* offer online:
 - a. Chat sessions/forums/bulletin boards/activity feeds
 - b. School -wide email and text communication
 - c. General conference meetings
 - d. Special interest group meetings
 - e. Student government meetings
 - f. Student conferences & orientations
 - g. Faculty & student conference meetings

B. Populi Campus & Learning Management System – Your Virtual Classroom

GMU uses the *Populi System* for distance education because of its various campus and classroom management features. It is a student & professor friendly online software application, which means that it is easy to use. The *Populi Campus Management System* is integrated with the *Populi Course Management System* providing a seamless interface between both the students' academic and administrative needs. Once admitted to GMU, a student will receive an activation link to their *Populi Student Profile*. Populi will provide the student's permanent "User ID", but the student will select and manage their own password. Once the student has activated their *Populi Student Profile*, the student will be required to:

Upload a current picture to their *Populi Student Profile*, review their profile contact information, explore the *Populi Student Profile* features, consult the *Populi Student Knowledge Base* (<https://support.populiweb.com/>), and read their *Populi Distance Learning Student Manual*.

Furthermore, a student will be required to attend GMU *Populi or Educational Technology Student Orientations* --- It is essential for the *Distance Learning Student* to understand the simple educational technology that facilitates their successful learning at GMU.

The Populi System is implemented to additionally assist in the facilitation of student & professor in course and learning objectives. *Populi* facilitates the professor's lecture notes & important external subject-centric resource links, conference lectures, audio or video lecture

recordings, student assignment submission & group project submission, along with student feedback, quiz and attendance taking, forums/chatroom for class discussions, and individual or special group meetings or virtual instructor – student office chats. The student’s academic and course management will take place in the *Populi System*, which is accessed through each student’s personal profile. Students will upload assignments and instructors will provide feedback through the same means.

Populi is also used to promote student social interaction as well as student/faculty relationships through:

1. Discussion sessions and virtual chats, professor virtual office hours or student group meetings via video conferences. For the student, a simple-to-use *Populi Student Profile* makes it easy to join discussions or chats or live video conferences and to communicate with GMU’s academic or administrative team. Students may also ask questions and comment on work through a variety of *Populi* functionalities. *Populi* offers a class specific chatroom, special project group option, class bulletin board, and dedicated class communication features. Also, a student should expect to see school administration or academic communications in both their class and personal *Activity Feeds*. There is even a dedicated *Activity Feed* for *Populi Special Student Group Projects*.
2. Instructors and students will be trained and assisted in the use of the *Populi Campus and Course Management System* through GMU’s *Populi Training Division*. GMU is dedicated to its *Populi* faculty and student users through on-going *Populi Course Management* education, which may include workshops, digital guides or manuals, and personal instruction.

C. Instructor Class Management – GMU faculty should be trained in Populi Course

Management use, including: Attendance taking, the class communications and update activity feed features, curriculum design features, external embed capability, video and audio external research links options, student grading and tracking, file upload functions, online quiz building & taking, class calendar building, special group facilitation, course roster & evaluation functions, conference room feature, etc.

Student Profile & Class Management - GMU students should be trained in *Populi* use, including: Student Profile features, dashboards, course download and upload functions, lesson and assignment retrieval, discussion and chat features, inter-class communication, conference joining and participation.

D. Registration of the Distance Education Courses & Test Proctoring

1. After formal admissions to GMU, a student will be invited to activate their *Populi Student Profile* at <https://gm.populiweb.com/>). You may also download the *Populi App* through the Google or Apple App stores. Prior to each semester, GMU will *open course registration* through the *Populi Student Profile*. During *open registration*, the student will select their courses through the “*Student Tab*” toward the top of the main page of their *Populi Student Profile*. At the start of each semester, the registered student will be able to access their current classes through their *Populi Student Profile*. All required courses and most elective

courses are video recorded and uploaded accordingly to *Populi*. For those GMU distance students attending live course lectures via *Populi conference*, these will also be accessed via your *Populi Student Profile*.

After registration, distance education students may receive academic counseling from the *Distance Education Director*.

E. Taking Courses via Internet:

Recorded class lectures will be uploaded on the *Populi Campus & Course Management System* every week [within 48 hours of live video lecture]. -- To view a recorded lecture, the student must login to their *Populi Student Profile*, then proceed to the *Populi* course directly. The recorded lecture videos will be available in your course, every week from the beginning to the end of the semester. The student must watch the video streaming carefully and write a summary of the lecture. Students should be able to access their *Populi Student Profile* via laptop, tablet, smart phone, or other devices which can access the internet. The students may also download the video lectures.

Assignment: Every week, the student should upload the *Weekly Response* [2 pages minimum] to the corresponding weekly assignment. This summary should include an overview of the video lecture contents, student impressions, and questions. After each week's student summary is reviewed, the student will be able to view, [in the *Populi* course], the instructor's notes and their grade.

Attendance: Each submitted *Weekly Response* is counted as 1 class attendance. To successfully fulfill the distance learning attendance requirement, the student would need to complete and upload a total of **15 Video Lecture Summaries, which corresponds to 15 weeks of attendance**. When a distance student does not submit a weekly *Weekly Response*, this is considered an "absence". Thus, it is especially important for the distance education student to weekly upload a *Weekly Response* to each of their GMU courses. During the semester, should you have any additional questions, please contact the instructor directly through the *Populi* course.

F. Submitting Assignments

Students should complete, then upload all assignments into the *Populi* class, which is only accessible through a student's unique *Populi Student Profile*. Each distance learning course instructor will provide a *Course Syllabus* to describe required assignments and academic expectations. *The Course Syllabus* is available for review and download from the *Populi* course. A student *must login* to their *Populi Student Profile*, then, proceed directly to their class assignment to upload. For additional assistance on "How to Upload", consult the online *Populi Knowledge Base* - <https://support.populiweb.com/>

Assignment Upload Note: Before uploading a required assignment to a GMU *Populi* course, be certain that each assignment heading is written in the following format – *Lecture Summary* - 1) Student's Name; 2) Class Name; and 3) Lecture Number (*i. e. John Park-Spiritual Formation-#1*) or *Reading Report* (*i. e. John Park-Spiritual Formation-reading report*). The *assignments and/or Lecture Summary* should be uploaded according to the class schedule described in that *Course's Syllabus*. If a student has proper reasons for assignment or *Lecture Summary* postponement, please contact the course instructor directly through that GMU *Populi* course.

G. Regular Interactions between the Instructor and the Students:

The distance education class instructor and students are required to interact regularly. So too, there should be regular *student to student* interaction. Through the *Populi Student Profile and the Instructor Populi Profile*, there are *Populi features* to facilitate communication throughout the week – *Chat room, Discussion Rooms, Bulletin Boards, Text & Email, Video Conference*. All course participants must demonstrate an evident and consistent communication throughout each semester week.

Fellowship Communications: Additionally, distance education students may fellowship through GMU's Facebook <https://www.facebook.com/GMedu/> or the GMU network, [available through the school main web site (www.gm.edu)]

H. Schedule of Courses:

The *Distance Education Students' Academic Schedule* is the same as that of the main campus students. Distance education students must register, start, and finish according to the academic schedule of GMU. The due date of any final assignment completion and Populi upload submission, is under the course instructor's determination. Please check each *Course Syllabus* for specifics.

I. Test Taking:

GMU requires that distance education students take their course tests under the observation of a "*test proctor*". There are three ways in which this requirement may be facilitated through: 1. Populi & GMU Assigned Test Proctor. 2. Video Conference & GMU Assigned Test Proctor 3. In-person Test Proctor --- [Selected by the student & approved by GMU's Director of Distance Education]. GMU or the course professor will determine the proctoring method.

1. Distance Student GMU Assigned Test Proctor- Through Populi

Populi provides the distance education student with what is needed to take an online quiz, mid-term or final. The GMU "*test proctor*" will be able to monitor a student's test taking in *real-time*. The *Populi Test Proctoring feature* allows a "*test proctor*" to observe a student's test taking. It uses SMS messaging to give the proctor codes to "*check in*" and "*check out*". This check system verifies that the proctor was there throughout the students test-taking. Here is an overview of the Populi Test Proctor function:

- When setting up the test, the instructor can specify whether to require proctoring.
- The student goes to take an online test in Populi as normal.
- Before the student can begin the test, *Populi* asks for contact information from the proctor,
including a mobile phone number. The proctor fills it out right there—no separate login required and submits it. *Populi* sends the proctor an SMS with a *check-in code*.
- The proctor enters the code and lets the student back on the computer. The student takes the test.

After the student submits the test, the proctor receives another SMS with a *check-out code*.

After entering the code and checking to confirm that the student took the test under the GMU guidelines of *honesty*, it is all done!

- If everything is above-board, then, no further action is needed. But, if the proctor has concerns, they can contact GMU; likewise, the course faculty will find the proctor's contact info attached to the test.

2. *Distance Student Selected Test Proctor Approval*

In special cases whereby a “test proctor” is selected by the distance education student, the student should provide the *name and contact information* of the “test proctor” to the *Director of Distance Education*. --- A “test proctor” can be a senior pastor, a minister, a professor, one’s supervisor. Student’s immediate family members are not qualified as a proctor. --- The “test proctor” must be approved by the *Director of Distance Education*. Without this approval, the distance student is not eligible to take any course required tests or must use a GMU assigned “test proctor” --- Please fill -out and return the “*Proctor Report*” at the end of this section. *A student selected proctor is only available under certain circumstances*. At any time, the change of an approved proctor will require a new approval from the *Director of Distance Education*.

3. *Distance Student GMU Assigned Test Proctor - Through Video Conference*

In some cases, an instructor may decide to assign a group test-taking time for distance learning students. In this case, the test will be proctored by a GMU assigned proctor or the instructor via Video Conference.

J. Requesting Course Materials & Textbooks:

The distance education student will find their course syllabus, textbooks, additional reading, and reference links or digital reading files located in their GMU Populi course. Additional links, video, audio files and articles may also be included under each week’s lesson, as determined by the instructor. The students may download certain files directly from the Populi course.

If students want to purchase textbooks and/or reference books, please contact Bogumsa (562-865-7649) and Grace Book store (714-871-6693). Students can also get the books through internet book providers, which are often available through a digital download or by direct mail. Also, some books may be available online by subscription or rental. Should a student prefer to purchase the books through GMU, please contact the school office. GMU is only able to purchase certain books on the student’s behalf.

K. Special Seminar & Student Ministry Formation Program – Through Populi System

Students are encouraged to also attend GMU special seminars. As with regularly scheduled courses, you may access seminars through your Populi Student Profile, unless otherwise scheduled. These seminars usually occur during GMU’s Winter and Summer breaks, also, at the beginning of each regular semester. A student may register for special seminars through their *Populi Student Profile Registration Tab*. --- With seminar materials being available through the Populi Seminar Course.

GMU also requires all students to fulfill a Student Ministry requirement before their graduation. Please refer to the *GMU Student Handbook* for details at (www.gm.edu). For additional information, please contact the Dean of Students.

L. Other Questions:

General Questions: Please review GMU's Web site (www.gmu.edu), School Catalog, and Student Handbook.

1. If you have any questions, please look at GMU Web site (www.gmu.edu), School Catalog, and Student Handbook. If you have any questions regarding technical matters such as updating lectures, web site, uploading, etc, please contact media department (media@gmu.edu).
2. If you want to call to GMU, you can call following school business time, Monday through Friday, between 1 pm and 5 pm, Pacific Time. You can call as follows: 714-525-0088 (school office), 714-408-7643 (FAX).
3. If you have any questions regarding credits and a process of study, please contact academic dean (dean@gmu.edu). If you have any questions regarding a registration fee, please contact finance department (finance@gmu.edu). If you have any questions regarding administration and record, please contact the registrar (registrar@gmu.edu).
4. The detailed information and directions are described in "Distance education Handbook." Student should have a copy of "Distance education Handbook" either hard copy or electronic copy.

Please Note: GMU Business Hours - Monday through Friday, between 1 pm and 5 pm.
[PST]

Student Educational Technology Use: Additionally, detailed directions and information for *The Populi Course & Learning Management System* or other educational technology utilized at GMU, may be found in the *GMU Distance Education Handbook*. The distance education student should receive a digital copy of the *Distance Education Handbook* or download from the GMU website (www.gmu.edu) Also, further Populi use instructions may be found at <https://support.populiweb.com/>

M. Changes:

GMU's Distance Education Curriculum Development is on-going because it is a required to maintain Higher Education standards. Thus, there may be changes in GMU's distance education delivery, practices, curriculum, policies, or procedures, etc. In the event of distance learning changes, GMU will let you know as soon as possible. When informed of any changes, GMU will appreciate your understanding and adherence. Most importantly, GMU really appreciates all students who do their best to study for the Kingdom of God. We have confidence that God will guide us in His good will. May God richly bless you and your work!

IV. PRIVACY PROTECTING POLICY

Grace Mission University (GMU) is committed to the responsible use of personal information collected from and about you while you are using the www.gmu.edu website or any website or online service under the gm.edu domain name. Consistent with the California Online Privacy Protection Act of 2003, this privacy statement provides information about how this personal information may be used. Individual web pages under the gm.edu domain name may post additional privacy statements addressing more specific information collected on those pages.

A. Information We Collect

1.Non-personally identifiable information: As users access the website, GMU collects non-personally identifiable information such as IP address, browser type, and site usage. This information is not linked to any personal information and remains anonymous. To collect this information, the university uses session “cookies” -- that is, small text files that are placed on your computer’s hard drive. The session cookies used by the university do not give us access to your computer and do not provide us with personally identifiable information. Session cookies are deleted when you close your browser. You may modify your browser settings to disallow cookies, but this may prevent you from taking full advantage of our website.

2.Personally identifiable information: Certain areas of our website collect voluntary information that is personally identifiable, such as name, zip code, and e-mail address. This is typically done through request and registration forms provided in order to learn of your interest in GMU and provide you with information and services. Personally identifiable information may be collected as part of an online payment, or donation. In this case, GMU uses one of the following PCI-compliant third-party services to process your transaction. Prior to using these services, we encourage you to read the privacy policies listed below.

- Paypal

https://cms.paypal.com/cgi-bin/marketingweb?cmd=_render-content&content_ID=ua/Privacy_full&locale.x=en_US

B. Use of Information We Collect

1. Use of non-personally identifiable information

We use non-personally identifiable information while you are browsing the site to improve your individual experience and provide you with more individualized responses. We also aggregate non-personally identifiable information from many users into statistical reports in order to better administer our website, diagnose server problems that may occur from time to time, and improve our website.

2. Use of personally identifiable information

By providing personally identifiable information, you imply consent to the collection and use of the information for the purposes for which it was provided. Your information is used to provide relevant materials, products and services you request, and to facilitate relationships with the University, such as the admissions process and fund raising programs. You may opt out of receiving information from GMU by contacting the department from which the information came. Only those GMU employees who need personally identifiable information to perform a specific job are given access to the information. Unless required by law, personally identifiable information is only shared with third parties as necessary to provide the materials, products, and services you request. When third parties are given access to personally identifiable information,

they are, by contract, not permitted to use or re-disclose any of the information for unauthorized purposes. Personally identifiable information is never sold to third parties.

C. Security

In order to protect the loss, misuse, or alteration of information gathered on our site, all information is stored within a controlled database environment accessible only to authorized University staff. However, as effective as any security measures implemented by the University may be, no security system is impenetrable. GMU cannot guarantee the security of its database environment, nor can it guarantee that the information you provide will not be intercepted while being transmitted over the Internet.

D. Public Self-Disclosure

GMU does not control the actions of its site visitors nor the use that site visitors may make of publicly disclosed information. Please be aware that disclosing personally identifiable information on the site's bulletin boards, guest books, chat rooms or other such public forums may allow visitors to gather information and send unsolicited email. We encourage you to report any unsolicited/unwanted email or misuse of information to it@gm.edu

E. Links to Other Websites

Our website may include links to other websites outside the gm.edu domain, including co-branded or other affiliated sites that may or may not be owned or operated by GMU. Such sites are not governed by this privacy statement. Users should become familiar with the privacy practices of those other sites.

F. Contact Information

Questions about this privacy policy should be directed to the University at it@gm.edu
Grace Mission University 1645 W. Valencia Dr. Fullerton, CA 92833